



HAINES CITY

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CITY MANAGER MEMORANDUM

To: The Honorable Mayor and City Commissioners

Through: James R. Elensky, City Manager

From: Omar DeJesus, CPA, Finance Director

Date: July 3, 2025

Subject: Modification to Interlocal Agreement with PCSO 2025-2029

Executive Summary

Approve the Haines City Modification for the Interlocal Agreement for Police & Fire Dispatching and Telecommunication Services through the Polk County Sheriff's Office.

Staff Contact: Omar DeJesus, CPA, Finance Director

Introduction

The purpose of this item is to approve the Haines City Modification for the Interlocal Agreement for Police & Fire Dispatching and Telecommunication Services through the Polk County Sheriff's Office.

Background

The proposed agenda item seeks approval to modify the existing interlocal agreement for telecommunication services by extending the term through Fiscal Year 2029 and updating key financial terms. The revised agreement includes a four-year term covering FY 2026 to FY 2029, a maximum annual escalation cap of 5%, and associated notice requirements. Specifically, any increase up to the 5% cap requires standard advance notice, while proposed increases exceeding 5% must be accompanied by documentation of extraordinary circumstances. In accordance with these provisions, the required FY 2026 rate notice has been received.

The proposed FY 2026 budget includes a 20% increase in telecommunication service costs, bringing the new annual total to \$470,755. This increase has been justified by the service provider as resulting from extraordinary circumstances and is consistent with the terms of the amended agreement. In contrast, the rate for Fire/911 rescue services remains within the 5% cap, with a proposed annual total of \$65,765.

Organizational Goal(s)

Safety: Provide responsive public services that protect the health, welfare and safety of the community.

Budget Impact

The annual budgetary impact is capped at 5% annual unless there are extraordinary circumstances and required notification is provided.

Recommendation

Staff recommends approval of the Haines City Modification for the Interlocal Agreement for Police & Fire Dispatching and Telecommunication Services through the Polk County Sheriff's Office.