



CITY COMMISSION WORKSHOP HAINES CITY, FLORIDA

MINUTES

June 24, 2025, 8:00 p.m.

City Hall Commission Chambers

620 E. Main Street, Haines City, FL 33844

Phone: 863-421-9921 Web: hainescity.com

Commissioners in Attendance: Mayor Morris L. West
Vice-Mayor Vernel Smith
Commissioner Omar Arroyo
Commissioner Kim Downing
Commissioner Anne Huffman

Staff in Attendance: City Manager, James Elensky
City Attorney, Fred Reilly
City Clerk, Sharon Lauther

1. CALL TO ORDER

The Vice-Mayor called the City Commission Meeting to order at 8:17 PM on June 24, 2025 in the City Commission Chambers, located at 620 E Main Street, Haines City, FL.

2. PRESENTATIONS AND DISCUSSIONS

2.a Enterprise Resource Planning (ERP) Discussion

Finance Director Omar DeJesus, CPA, provided an overview of the objective to implement a centralized platform to enhance operational efficiency and productivity. He outlined the project background and the procurement timeline, noting that a formal Request for Proposals (RFP) was issued in April 2024 with a submission deadline in June 2024.

Two vendors submitted proposals:

Tyler Technologies-

Central Square

The evaluation criteria included vendor qualifications, workflow processes, implementation methodology, and budget considerations. The results of the RFP scoring process were as follows:

Tyler Technologies – 366.75 points

Central Square – 361.00 points

A vendor price comparison was presented:

Tyler Technologies: \$2,331,893.00

Central Square: \$1,517,644.00

The Finance Director noted that the implementation timeline is projected to span 2–3 years to ensure all data is accurately migrated and the new platform is properly configured. The recommendation is now being brought forward to the Commission for bid award consideration.

Vice-Mayor Smith would like for the Commission to see the (MOU) Memo of Understanding to understand the details of what the City would be purchasing.

Commissioner Downing stated that she does not like that a recommendation to select a vendor and the commission should have had a workshop to discuss. The feedback was not encouraging for the Commission to want to select this vendor. Commissioner Downing is not impressed with the feedback. Internal training needs to be increased with the employees.

Commissioner Huffman feels that the city should be spending more money within operations and customer service and other areas before the Commission invests in this vendor.

Commissioner Arroyo feels that a system like this is needed, and we will eventually need to move forward to increase the customer service for the city.

Consensus of the Commission is to take no action and will revisit at a later date. Mayor West advised to reach out to the Florida League of Cities for guidance.

3. ADJOURNMENT

Without any further business the meeting was adjourned at 9:04 PM

Morris L. West, Mayor

Sharon Lauther, MMC, City Clerk

Fred Reilly, City Attorney