



# HAINES CITY

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## **CITY MANAGER MEMORANDUM**

**To:** Honorable Chairperson and Board Members

**Through:** James R. Elensky, City Manager

**From:** Alexander Abraham, CRA Manager/ Consultant

**Date:** July 3, 2025

**Subject:** Residential Rehabilitation Grant Program- 800 Citrus Avenue

### **Executive Summary**

The resident of 800 Citrus Avenue has requested the construction of accessibility ramps at her home through the Residential Rehabilitation Grant Program to improve her quality of life. However, this type of work falls outside the current scope of eligible work as directed by the CRA Board. Staff seeks the Board's direction in this matter and future similar matters.

Staff Contact: Alexander Abraham, CRA Manager/Consultant

### **Introduction**

The resident of 800 Citrus Avenue was qualified and awarded for the FY2025 Residential Rehabilitation Grant Program. Upon the notice of award, the resident's legal representative requested that ramps be constructed in the entryways to improve the resident's quality of life. The CRA informed the party that the Board decided to only address existing, external ramps as part of the program.

On June 8, 2025, the CRA received a formal request to define "new addition" and "alternation" as it pertains to their request for the construction of entrance ramps. The request was sent to the City Attorney, who reviewed the matter and prepared a response.

### **Background**

The currently approved Residential Rehabilitation Grant Program includes provisions for ADA-compliant home alterations as an eligible category of work. However, after extensive discussion during the program's development and review phases, the CRA Board determined that ADA-related improvements would be limited specifically to the repair or replacement of existing external residential ramps. This decision was made to ensure the program remained focused on core structural and safety-related priorities

while managing budget constraints and maintaining program consistency. The recent request from a resident for the construction of currently non-existent ramps presents an opportunity for the Board to review the City Attorney's response to the matter as well as the scope of work limitation, should the CRA Board wish to consider any adjustments to the program.

**Organizational Goal(s)**

Quality of Life: Create an environment that enhances the quality of life and benefits the community culturally, recreationally and economically.

**Budget Impact**

The budget impact for fiscal year is \$6,000.00 (based on the contractor's quote) and is budgeted in the CRA department.

**Recommendation**

Staff recommends adhering to the CRA Attorney's guidance on this matter to ensure compliance with the program's approved scope and applicable regulations.