



**CITY COMMISSION MEETING HAINES CITY, FLORIDA**  
**MINUTES**

**April 17, 2025, 7:00 p.m.**  
**City Hall Commission Chambers**  
**620 E. Main Street, Haines City, FL 33844**  
**Phone: 863-421-9921   Web: hainescity.com**

**Present:** Commissioner, Anne Huffman  
Commissioner Morris West  
Vice-Mayor, Omar Arroyo  
Commissioner, Vernel Smith  
Commissioner, Kim Downing

**Staff in Attendance:** City Manager, James Elensky  
City Attorney, Fred Reilly  
City Clerk, Sharon Lauther  
Erica Sanchez

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**1. CALL TO ORDER**

The Vice-Mayor called the City Commission Meeting to order at 7:00 PM on April 17, 2025, in the City Commission Chambers, located at 620 E Main Street, Haines City, FL.

**2. INVOCATION**

Pastor Bob Moore of Faith Lutheran Church provided the invocation.

**3. PLEDGE OF ALLEGIANCE**

The Vice-Mayor led the pledge of allegiance.

**4. PRESENTATIONS AND PROCLAMATIONS**

**4.a CMC and Pinning Presentation for Deputy City Clerk Erica Sanchez**

Dawn Wright, FACC Central West District Director, presented Deputy City Clerk Sanchez her certified municipal clerk designation.

**4.b National Records and Information Management Month**

City Clerk Lauther read the proclamation into the record. Lucia Gonzalez and Angela Stewart were recognized for all of their hard work in maintaining record transparency for the city.

**4.c Water Conservation Month- 2025**

City Clerk Lauther read the proclamation into the record. Cindy Rodriguez, Sr. Government Affairs Regional Manager for the Southwest Florida Water Management District accepted the proclamation and thanked the city for their proactive approach to water conservation.

**4.d American Cancer Society Check Presentation**

As a result of the Mayors 5K, \$6,055 was raised to donate to the American Cancer Society

This item is for presentation purposes only.

**5. CONSENT AGENDA**

Vice-Mayor West asked if there was any questions from the dais regarding the items on the Consent agenda. There was no comment. Vice-Mayor opened the public hearing. No one came forward and the public hearing was closed.

**Moved by** Vernel Smith

**Seconded by** Kim Downing

Approve consent as a whole.

**Carried Unanimously**

- 5.a Commission Meeting Minutes 03.20.25
- 5.b Commission Meeting Minutes 04.03.25
- 5.c Cemetery Deeds
- 5.d Agreement to Piggyback a Contract Services Bid by Another Governmental Entity  
– Building Inspector and Plans Examiner

City staff recommends the approval from the City Commission to have M. T. Causley, LLC provide a temporary position(s) for Building Inspector(s) through the piggybacking of the Town of Astatula, Florida's Agreement that was entered into on March 24, 2020.

**6. NEW BUSINESS**

- 6.a Contract Award for Request for Proposals (RFP) 24-21 Red Light and School Zone Speed Detection Cameras

Omar DeJesus, Finance Director, CPA presented the procurement process and timeline for the various factors to consider the methods with the city that is done by Ivy Williams, procurement Manager for the City. Commissioner Downing stated that not all of the questions that were requested at the last meeting. Finance Director stated that he and the city attorney met with Verra Mobility and the current contract was revised to meet the concerns. Police Chief Jay Hopwood gave an update on which schools would be selected and cameras placed accordingly. Commissioner Smith stated that staff gave the recommendation however did not receive commission input. Finance Director stated that finance staff gives the input and then bring the best options to the Commission. Commissioner Huffman inquired if the cameras would observe Daylight Savings Time. Commissioner Downing stated that she wanted to know where the cameras were going to be placed. Chief Hopwood stated the cameras would be placed at the beginning of the school zone and extend to the end of the school zone. The contract for RFP 24-21, Red Light and School Zone Speed Detection Cameras was presented for consideration. Discussion took place. Vice-Mayor/Commissioner West opened the public hearing. No one came forward and the public hearing was closed. Roll call vote was done-

Commissioner Huffman- Yea

Commissioner Smith- Yea

Commissioner Downing-Yea

Vice-Mayor West- Yea

**Moved by** Anne Huffman

**Seconded by** Vernel Smith

Staff recommends City Commission approve the contract award to American Traffic Solutions, Inc. dba Verra Mobility (ATS) for Request for Proposals (RFP) 24-21 Red Light and School Zone Speed Detection Cameras.

**Carried**

- 6.b Ordinance No. 25-2104 – Amending Chapter 24, Sec. 24-117 Code of Ordinances and Ordinance No. 22-2015 regarding Multi Modal Transportation Impact Fees – First Reading

Richard Greenwood, Development Services Director presented Ordinance No. 25-2104 to amend chapter 24, section 24-117, code of ordinances and ordinance no. 22-2015, regarding multi-modal transportation impact fees. There were no questions from the dais. Vice-Mayor opened the public hearing. No one came forward and the public hearing was closed. Commissioner Huffman introduced Ordinance No. 25-2104. Attorney Reilly read the ordinance into the record.

**Moved by** Anne Huffman

**Seconded by** Kim Downing

Staff recommends approval of Ordinance No. 25-2104 Amending Chapter 24, Sec. 24-117, Code of Ordinances and Ordinance No. 22-2015, regarding Multi-Modal Transportation Impact Fees on First Reading.

**Carried**

## **7. PUBLIC COMMENTS - REGARDING ITEMS NOT ON THE AGENDA**

Johnnie Baker- 1207 Avenue J, Haines City- Mr. Baker had questions about where he parks his vehicle. Mr. Baker also inquired about the stop sign on 10th Street.

**8. CITY MANAGER'S REPORT**

City Manager Elensky stated we had a Job Fair at Lake Eva with over 300 attendees.

**9. CITY CLERK'S REPORT**

City Clerk Lauther reminded everyone of the run-off election on April 29, 2025.

**10. CITY ATTORNEY'S REPORT**

Attorney wished everyone a Happy Easter.

**11. COMMISSION COMMENTS**

Commissioner Smith- stated he saw the video of the City Clerk explaining the run-off election.

Commissioner Huffman- stated she would like to see the city recognize the 1st Saturday in April as Autism Day and have this item formally placed on the agenda for approval. Commissioner Huffman also spoke about the (listen to audio)

Commissioner Downing-wished everyone a Happy Easter. Commissioner Downing is looking forward to seeing everyone at the Easter egg hunt.

**12. ADJOURNMENT**

Without any further business the meeting was adjourned at TIME.

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Roy Tyler, Mayor

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Sharon Lauther, MMC, City Clerk