



HAINES CITY

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CITY MANAGER MEMORANDUM

To: The Honorable Chairman and CRA Board Members

Through: James R. Elensky, City Manager

From: Terrell Griffin, Parks and Recreation Director

Date: May 1, 2025

Subject: Request to Purchase a Geothermal Heater/Chiller System for the Janet J. Smith Aquatic Facility

Executive Summary

Purchase of a Geothermal Heater/Chiller system for the Janet J. Smith Aquatic Facility.

Staff Contact: Terrell Griffin, Parks and Recreation Director

Introduction

The intent of this item is to request approval to purchase a Geothermal Heater/Chiller system for the Janet J. Smith Aquatic Facility.

Background

Please note that this is a non-budgeted request.

With the addition of a geothermal heater/chiller system, the Aquatics Division will be able to expand their program offerings, including additional swim lessons, expansion of the Senior Swim program, open swim opportunities, and offer an extended season for other programs.

The system being purchased is the same system that was installed at the Lake Eva Aquatic Center.

The geothermal system is being purchased via a sole/single source. On November 22, 2023, a Notice of Intent to Sole Source was posted via Demand Star under single source number 23-13, in reference to Florida Statute 287.057(3)(c).

Florida Statute 287.057(3)(c) references the following: Commodities or contractual services available only from a single source may be excepted from the competitive-solicitation requirements. If an agency believes that commodities or contractual services are available only from a single source, the agency shall electronically post a description of the commodities or contractual services sought for at least 15 business



days.” The Notice of Intent to Sole Source closed on December 15, 2023 at 2 PM and there were no written statements from any other contractors/vendors indicating that they could provide products specified within the Notice of Intent to Sole Source. All statutory obligations have been met.

Organizational Goal(s)

Quality of Life: Create an environment that enhances the quality of life and benefits the community culturally, recreationally and economically.

Budget Impact

The budget impact for fiscal year 2024/2025 is \$110,162.

Recommendation

Staff recommends the purchase of a geothermal heater/chiller system for the Janet J. Smith Aquatic Facility.