



# HAINES CITY

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## **CITY MANAGER MEMORANDUM**

**To:** The Honorable Chairman and CRA Board Members

**Through:** James R. Elensky, City Manager

**From:** Terrell Griffin, Parks and Recreation Director

**Date:** May 1, 2025

**Subject:** 32-Acre Park Master Plan Update and Change Order Request

### **Executive Summary**

Approve updated Master Plan and Change Order.

Staff Contact: Terrell Griffin, Parks and Recreation Director

### **Introduction**

The intent of this item is to seek approval to move forward with the updated 32-Acre Park Master Plan and change order request.

### **Background**

The City of Haines City owns approximately 31.71 acres located along Melbourne Ave., on the southside of the Larry Parrish Baseball Complex. The project will address several needs including additional diamond fields (four), multipurpose fields (two), a splash pad, a playground, two (2) full size basketball courts, three (3) tennis/pickleball courts and a volleyball court.

The initial approved project Scope of Services with Pennoni included baseball/softball and soccer fields only. Based on direction/feedback from the Commission, the 32-acre Park Master Plan has been updated to reflect said changes. As a result of the initial Scope of Services changing, there are associated cost to make revisions and to address the additional engineering services.

### **Organizational Goal(s)**

Quality of Life: Create an environment that enhances the quality of life and benefits the community culturally, recreationally and economically.

### **Budget Impact**

The budget impact for fiscal year 24/25 is \$134, 440 and budgeted in the CRA department.



**Recommendation**

Staff recommends approval of the updated 32-acre Park Master Plan and change order request.