



CITY COMMISSION MEETING HAINES CITY, FLORIDA

MINUTES

April 18, 2024, 7:00 p.m.

City Hall Commission Chambers

620 E. Main Street, Haines City, FL 33844

Phone: 863-421-9921 Web: hainescity.com

Present: Mayor, H.L. Roy Tyler
Commissioner, Morris West
Commissioner, Anne Huffman
Commissioner, Vernel Smith

Absent: Vice-Mayor, Omar Arroyo

Staff in Attendance: City Manager, James Elensky
City Attorney, Fred Reilly
City Clerk, Sharon Lauther

1. CALL TO ORDER

The Mayor called the City Commission Meeting to order at 7:00 PM on April 18, 2024 in the City Commission Chambers, located at 620 E Main Street, Haines City, FL.

2. INVOCATION

The Mayor provided the invocation.

3. PLEDGE OF ALLEGIANCE

The Mayor led the pledge of allegiance.

4. CONSENT AGENDA

The Mayor stated that the cover sheet shows all Commissioners present. The content of minutes

Moved by Anne Huffman

Seconded by Vernel Smith

Approve consent as a whole.

Carried Unanimously

4.a Interlocal Agreement with the Polk County Library Cooperative

Staff recommends the approval of the Interlocal Agreement with the Polk County Library Cooperation.

4.b Minutes to Approved

4.c Cemetery Deeds

4.d City Attorney Invoice for the Billing Period Ending March 31, 2024

Approve payment to the City Attorney for legal services and disbursements for the billing period ending March 31, 2024 in the amount of \$16,724.40.

4.e Kona Ice of Winter Haven and Lake Wales Contract for Concession Stand Services at the Lake Eva Aquatic Center

Staff recommends approval of the contract with Kona Ice of Winter Haven and Lake Wales for RFP 24-02 Lake Eva Aquatic Center Concession Stand.

5. OLD BUSINESS

- 5.a Ordinance No. 24-2072 – Petition for Establishment of Cedar Crossings Community Development District (CDD) – Second Reading

April Brown, Planning Manager presented the Ordinance. There were no changes from the last reading. Mayor Tyler opened up the public hearing. Attorney Reilly advised the Commission that letters of affidavit were presented to the attorney and City Clerk. No one came forward and the public hearing was closed. Commissioner Smith introduced the Ordinance into the record. Attorney Reilly read Ordinance No. 24-2072 into the record.

Vice-Mayor Arroyo - absent

Moved by Morris West

Seconded by Vernel Smith

Recommend adoption of Ordinance No. 24-2072, on Second Reading, establishing the Cedar Crossings Community Development District.

Carried

6. NEW BUSINESS

- 6.a Ordinance No. 24-2071 – Gladco LLC Annexation

April Brown, Planning Manager presented Ordinance No. 24-2071 for first reading. Discussion took place. Mayor Tyler opened up the public hearing. Attorney Reilly stated that doing an annexation during an election is not recommended. Attorney Reilly stated that this item be tabled to the first meeting in May. No one came forward and the public hearing was closed. At this time, Commissioner West made a motion to move this item to the second meeting in May- (May 16, 2024)

Roll call vote was taken

Vice-Mayor Arroyo- absent

Commissioner West- Yea

Commissioner Smith- Yea

Mayor Tyler- Yea

Commissioner Huffman- Nay

Vice-Mayor Arroyo- absent

Moved by Morris West

Seconded by Vernel Smith

Staff recommends approval of Ordinance No. 24-2071 for Gladco LLC Voluntary Annexation on first reading.

Carried

- 6.b Resolution No. 24-1784 – Alex Car Mart Used Car Sales, Parking and Storage of Vehicles Conditional Use

April Brown, Planning Manager presented Resolution No. 24-1784. Discussion took place. The recommendation is to table this item to the second meeting (May 16, 2024) until there is more information provided regarding open liens on this property. Mayor Tyler opened up the public hearing. No one came forward and the public hearing was closed.

Vice-Mayor Arroyo- absent

Moved by Morris West

Seconded by Anne Huffman

Staff recommends approval of the Conditional Use permit for Alex Car Mart located on the northwest corner of 18th Street N and McKeown Street E with the originally approved site plan from September 14, 2015.

Carried

- 6.c Resolution No. 24-1787 Establishing Building Permit Fee Reduction Fund and Policy

Omar DeJesus, Finance Director, CPA presented Resolution No. 24-1787. Discussion took place. Mayor Tyler opened up the public hearing. No one came forward and the public hearing was closed. Commissioner Huffman introduced Resolution No. 24-1787. Attorney Reilly read the resolution into the record.

Vice-Mayor Arroyo- absent

Moved by Morris West

Seconded by Anne Huffman

Staff recommends City Commission approval to establish the Building Permit Fee Reduction Fund and corresponding policy.

Carried

6.d Request to Rename the Head Start Building

Terell Griffin, Parks and Recreation Director. Discussion took place regarding the re-naming of the Head Start Building to the H.L. "Roy" Tyler Youth Enrichment Center. Mayor Tyler asked that the Center be named after his parents, Leroy and Virginia Tyler. Commissioner West states that the Senior building should be named after the Mayor. Commissioner Huffman stated a plaque with images of his parents on the building. Discussion took place. At this time, Mayor Tyler opened the public hearing.

Vice-Mayor Arroyo- absent

Moved by Anne Huffman

Seconded by Morris West

Staff recommends the approval to rename the Head Start building to H.L. "Roy" Tyler Youth Enrichment Center.

Carried

6.e 2025 Amendment No. 9 to the Traffic Signal Maintenance and Compensation Agreement between Florida Department of Transportation and City of Haines City.

James Keene, Public Services Administrator presented the Amendment to the Traffic Signal Maintenance and Compensation Agreement between Florida Department of Transportation (FDOT) and the City of Haines City. This is an annual agreement that is done with the City. Discussion took place. Mayor Tyler opened the public hearing. No one came forward and the public hearing was closed.

Vice-Mayor Arroyo-absent

Moved by Vernel Smith

Seconded by Morris West

Staff recommends approval to the 2025 Amendment No. 9 to the Traffic Signal Maintenance and Compensation Agreement between the Florida Department of Transportation and City of Haines City.

Carried

6.f Robinson Lift Station Improvements Project – Change Order No. 2

James Keene, Public Services Administrator gave an explanation of the need for the Change Order to the Robinson Lift Station Improvements Project. Discussion took place. Mayor Tyler opened the public hearing. No one came forward and the public hearing was closed.

Vice-Mayor Arroyo-absent

Moved by Morris West

Seconded by Vernel Smith

Staff recommends the City Commission approve Change Order No. 2 for the Robinson Lift Station Improvements project.

Carried

6.g Installation of Fiber at Wastewater Treatment Plant 1

Brian Ross, Technology Management Director gave an overview of the need for the installation of fiber as the Wastewater Treatment Plant1 is expanding Discussion took place. Mayor Tyler opened the public hearing. No one came forward and the public hearing was closed.

Vice-Mayor Arroyo-absent

Moved by Morris West

Seconded by Vernel Smith

Staff recommends approval to contract with PCS, piggybacking off the Pasco contract for the installation of new fiber at WWTP 1.

Carried

7. PUBLIC COMMENTS - REGARDING ITEMS NOT ON THE AGENDA (3 Minutes)

Kitty Manuel- had some questions regarding the budget process for FY 24/25 and various public records request that she has made.

Stacey Campbell Dominick, CEO of Career Source Polk- 600 N. Broadway, Bartow, FL 33880- Thanked the partnership the city has with Career Source Polk in helping our young people as they navigate to the next chapter after graduation of High School. Over 400 applications were received from Haines City.

8. CITY MANAGER'S REPORT

City Manager Elensky thanked the Mayor for being a great mentor and part of his appointment as the City Manager. Thanks was given for his leadership.

9. CITY CLERK'S REPORT

City Clerk Lauther thanked the Mayor for his support and mentorship. City Clerk Lauther recognized the Citizen's Academy cadets in attendance. Special recognition was given to Dominic Espinal, a Senior at Ridge Community High School who has attended the Citizen's Academy and will be graduating in the next month. Dominic expressed his interest in pursuing a law enforcement career since attending the Citizen's Academy.

10. CITY ATTORNEY'S REPORT

Attorney Reilly acknowledged the leadership that Mayor Tyler has provided the City and the preparation of the future leaders at the dais.

11. COMMISSION COMMENTS

Commissioner West- thanked Mayor Tyler for all of his leadership and guidance that he has provided during his 32 years of service. Thanks was also given to all the Citizens of Haines City who voted for him to retain his seat. Commissioner West also stated he wants to serve all of the residents whether they voted for him or not. Commissioner West inquired if Haines City can become a golf cart friendly community.

Commissioner Smith- special thanks given to Mayor Tyler and he remembers when Mayor Tyler was elected as a commissioner 32 years ago and that was an inspiration for him to also aspire to be a commissioner in the future.

Commissioner Huffman- is hoping to hear more about the girls softball team. Congratulations was given to Commissioner West on his re-election to his seat. Commissioner Huffman stated that she has learned a lot sitting alongside Mayor Tyler for the last seven and a half years (7 1/2) years. Commissioner Huffman wished Mayor Tyler all the best in his next journey of retirement.

Mayor Tyler- thanked everyone for the kind words and is looking forward to retirement and spending time with his grandchildren.

12. ADJOURNMENT

Without any further business the meeting was adjourned at 8: 37 PM.

Roy Tyler, Mayor

Sharon Lauther, MMC, City Clerk