



# HAINES CITY

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## **CITY MANAGER MEMORANDUM**

**To:** The Honorable Mayor and City Commissioners

**Through:** James R. Elensky, City Manager

**From:** James Keene, Public Services Administrator

**Date:** January 4, 2024

**Subject:** Purchase of Sodium Hypochlorite from Odyssey Manufacturing Company

### **Executive Summary**

Approve purchase of Sodium Hypochlorite from Odyssey Manufacturing Company.

Staff Contact: James Keene, Public Services Administrator

### **Introduction**

The intent of this item is to seek City Commission approval to continue purchasing Sodium Hypochlorite from Odyssey Manufacturing Company by means of ‘piggyback’.

### **Background**

The City of Haines City is being supplied with Sodium Hypochlorite by Odyssey Manufacturing Company under “piggyback” arrangement with the City of Lake Wales that expired on September 30, 2023.

The City of Lake Wales issued a solicitation for proposals to which Odyssey was the lowest bidder and awarded the contract. Odyssey Manufacturing Company offers to continue to sell its product with a “piggyback” arrangement with the City of Lake Wales, effective October 1, 2023, and will expire on September 30, 2024. The contract allows for the option to renew for two (2), one-year terms upon mutual agreement.

The City of Haines City will execute a contract with Odyssey under the same terms and pricing conditions as the City of Lake Wales.

### **Organizational Goal(s)**

Safety: Provide responsive public services that protect the health, welfare and safety of the community.



**Budget Impact**

The budget impact for fiscal year 2023-2024 will come from G/L #401-10-53-3-3-52-10.

**Recommendation**

Staff recommends approval to continue purchasing Sodium Hypochlorite from Odyssey Manufacturing Company by means of 'piggyback' and for the City Manager to execute the contract.