



VEHICLE/EQUIPMENT FORM

SELECT ALL APPLICABLE:

<input type="checkbox"/>	TRANSFER REQUEST
<input checked="" type="checkbox"/>	PURCHASE REQUEST
<input type="checkbox"/>	SURPLUS REQUEST

CURRENT DEPT: Development Services Building Division RECEIVING DEPT (If Applicable): Development Services Building Division

NEW VEHICLE OR EQUIPMENT DESCRIPTION & JUSTIFICATION									
NEW or REPLACE	YEAR	MAKE	MODEL	FUNCTION	COLOR	PRICE	EQUIPMENT COST	TOTAL COST	
NEW	2024	Toyota	Tacoma		White	\$40,000.00			
NEW	2024	Toyota	Tacoma		White	\$40,000.00			
NEW	2024	Toyota	Tacoma		White	\$40,000.00			
NEW	2024	Toyota	Tacoma		White	\$40,000.00			
NEW	2024	Toyota	Tacoma		White	\$40,000.00			
								\$200,000.00	

JUSTIFICATION

Replacing existing 2 wheel drive vehicles with 4 wheel drive vehicles to access construction sites.

EXISTING VEHICLE OR EQUIPMENT DESCRIPTION & CONDITION									
ASSET #	YEAR	MAKE	MODEL	CONDITION	COLOR	MILEAGE	EQUIPMENT VALUE	RECOMMENDED	
10	2020	Ford	Explorer	Excellent	White	6361 miles			
12	2020	Ford	Explorer	Excellent	White	6495 miles			
14	2017	Ford	Escape	Good	White	33049 miles			
15	2017	Ford	Escape	Good	White	25895 miles			
16	2017	Ford	Escape	Good	White	29056 miles			
19	2020	Ford	Escape	Good	White	28100 miles			

APPROVALS
DEPARTMENT DIRECTOR

RECEIVING DIRECTOR (IF Applicable)

FLEET MAINTENANCE

HUMAN RESOURCES

FINANCE DEPARTMENT
