



HAINES CITY

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CITY MANAGER MEMORANDUM

To: The Honorable Mayor and City Commissioners

Through: James R. Elensky, City Manager

From: Richard Greenwood, Development Services Director

Date: February 1, 2024

Subject: Development Services Vehicle Purchases

Executive Summary

Approve the purchase of five (5) new vehicles for the Development Services Department, Building Division to replace six (6) existing vehicles.

Staff Contact: Richard Greenwood, Development Services Director

Introduction

The intent of this item is to request approval to purchase five (5) new vehicle(s) for the Development Services Department, Building Division to replace six (6) existing vehicles.

Background

The Building Division will purchase five (5) new vehicles to replace six (6) existing vehicles. Funds used to purchase the vehicles are allocated from permit fees and are limited by law on how they can be spent. Departments that either need an additional vehicle, or are replacing vehicles, include the following:

- Finance - one (1) Ford Explorer
- IT - one (1) Ford Explorer and one (1) Ford Escape
- Utility Maintenance - three (3) Ford Escapes

The purchases have been budgeted within the Building Division of the Development Services Department for \$200,000. It is recommended the vehicles be purchased from a local vendor, Miracle Toyota, as they were able to provide a 2024 vehicle for \$40,000 (\$38,645 + \$1,355 fees), which is only \$474 more than the 2023 Sourcewell State contract pricing of \$39,526 (\$38,171 + \$1,355 fees).

Organizational Goal(s)

Safety: Provide responsive public services that protect the health, welfare and safety of the community.



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Budget Impact

The budget impact for fiscal year 2023-2024 is \$200,000 and is budgeted in the Development Services Department, Building Division.

Recommendation

Staff recommends the City Commission approve the request to purchase five (5) vehicles to replace six (6) existing vehicles in the Development Services Department Building Division.