

Invoice

Bill to:

City of Haines City - General

James Elensky, City Manager
 620 East Main Street
 Haines City, FL 33844

Invoice #:	0000146
Date:	1/3/2024
Amount due:	12766.00
Terms of payment:	

Here goes text above the list of items.

Item	Description	Qty	Unit cost	Price
Time log	12/1/2023, General, Correspondence: Reviewed four (4) emails from Attorney David Mechanik re: Tenold annexation; Drafted email to James Keene;	0.12	200.00	24.00
Time log	12/1/2023, General, Telecom: Telecom from Loyd Stewart re: Feltrim Place and Parking Garage; Telecom from Loyd Stewart and James Elensky re: Feltrim Place and Parking Garage;	0.40	200.00	80.00
Time log	12/1/2023, General, Telecom: Telecom to Mayor Roy Tyler re: Historical Grant and Oak Hill Cemetery;	0.58	200.00	116.00
Time log	12/1/2023, General, Telecom: Telecom from Loyd Stewart and James Keene re: Ordinance for food trucks, Tenold annexation, Feltrim Place and Parking Garage, and PACE notices;	0.58	200.00	116.00
Time log	12/4/2023, General, Correspondence: Reviewed email from Attorney David Mechanik re: Tenold annexation and drafted reply email to David Mechanik;	0.08	200.00	16.00
Time log	12/4/2023, General, Correspondence: Reviewed email from Loyd Stewart re: 802 Langston Avenue property; Drafted two (2) emails to Attorney Patrice Scott re: Langston Avenue properties;	0.23	200.00	46.00
Time log	12/4/2023, General, Correspondence: Reviewed email from Loyd Stewart re: Roadway segments analysis;	0.07	200.00	14.00
Time log	12/4/2023, General, Correspondence: Reviewed email from Laurie LaFavor re: Cobb Cole invoices; Drafted reply email to Laurie LaFavor re: invoices;	0.07	200.00	14.00
Time log	12/4/2023, General, Reviewed document(s): Reviewed three (3) emails from Attorney Mark Lawson, draft billing statements, and expense statement;	0.63	200.00	126.00
Time log	12/4/2023, General, Telecom: Telecom from Ted Adkins re: Roadway Segments map compilation;	0.07	200.00	14.00
Time log	12/4/2023, General, Telecom: Telecom to James Elensky re: Feltrim Place, Parking Garage and Agenda Items;	0.33	200.00	66.00
Time log	12/4/2023, General, Telecom: Telecom to Mayor Roy Tyler;	0.67	200.00	134.00
Time log	12/4/2023, General, Telecom: Telecom from Attorney Mark Lawson re: follow-up on draft statements, expenses clarification, and prospective steps depending on Phase II Environmental Audit results;	0.22	200.00	44.00
Time log	12/5/2023, General, Correspondence: Drafted email to Loyd Stewart to provide summary of Notices of Termination to entites having PACE Agreements with the City; Reviewed emails received from entities; Research on Resident Agent for Florida Green Finance Authority;	0.78	200.00	156.00

Item	Description	Qty	Unit cost	Price
Time log	12/5/2023, General, Correspondence: Reviewed email from Randy Coen re: utility rate calculations;	0.00	200.00	0.00
Time log	12/5/2023, General, Correspondence: Reviewed email from Todd Wodraska re: Florida Green Finance Authority and Notice of Termination; Drafted email to Loyd Stewart;	0.10	200.00	20.00
Time log	12/5/2023, General, Correspondence: Telecom from Michelle Escribano re: Hollingshead Land, LLC Release of Lien and administrative costs; Drafted email to Attorney Kirk Hartzog and Attorney Keith Arago re: payment of administrative costs, Release of Lien, and Notice of Voluntary Dismissal;	0.32	200.00	64.00
Time log	12/5/2023, General, Drafted document(s): Drafted additional provision for Memorandum on Feltrim Place and Parking Garage; Drafted email to James Elensky;	0.33	200.00	66.00
Time log	12/5/2023, General, Reviewed document(s): Reviewed email from James Keene and Spreadsheet detailing utility projections for Tenold project;	0.10	200.00	20.00
Time log	12/5/2023, General, Reviewed document(s): Reviewed email from Amy Hembree, Affidavit Adopting Written Pre-Filed Testimony of Rennie Heath, Jill Burns and Rey Malave; Drafted reply email to Amy Hembree; Drafted email to Sharon Lauther, Richard Greenwood, Ted Adkins and April Brown re: Affidavits and Pre-Filed Testimony;	0.68	200.00	136.00
Time log	12/5/2023, General, Reviewed document(s): Reviewed email from Ted Adkins and Roadway Improvement Segments Map;	0.10	200.00	20.00
Time log	12/5/2023, General, Telecom: Telecom from Loyd Stewart and James Keene re: Langston Avenue and Tenold annexation;	0.25	200.00	50.00
Time log	12/5/2023, General, Telecom: Telecom from Sharon Lauther concerning authorization to provide information;	0.12	200.00	24.00
Time log	12/5/2023, General, Telecom: Telecom from Mayor Roy Tyler re: Parking Garage;	0.20	200.00	40.00
Time log	12/5/2023, General, Telecom: Telecom from James Elensky re: Agenda Items and Memorandum on Feltrim Place and Parking Garage;	0.17	200.00	34.00
Time log	12/5/2023, General, Telecom: Telecoms to/from Ted Adkins re: revisions to color-coded map concerning Roadway Improvement Segments for Grace Avenue, Robinson Drive and Roe Road;	0.23	200.00	46.00
Time log	12/5/2023, General, Telecom: Telecom to Attorney Len Johnson re: Roadway Segments map;	0.23	200.00	46.00
Time log	12/5/2023, General, Telecom: Telecom to Ted Adkins re: clarifications to Roadway Segments map;	0.17	200.00	34.00
Time log	12/6/2023, General, Conference: Conference call with Omar DeJesus, Joel Tindal, Attorney Will Millford, Attorney Duane Draper, Tanner Adkinson and Mark Galvin re: Rate Reset, reissuance and potential loss of subsidy;	0.92	200.00	184.00
Time log	12/6/2023, General, Conference: Conference call with Ted Adkins, Richard Greenwood, Ted Adkins, and James Keene re: Roadway Infrastructure map, City's obligations, and negotiations with developers related to roadway infrastructure segments;	0.85	200.00	170.00
Time log	12/6/2023, General, Correspondence: Reviewed two (2) emails from Attorney Duane Draper and Attorney Will Millford re: LIBOR Rate Swap;	0.03	200.00	6.00
Time log	12/6/2023, General, Correspondence: Reviewed Article II, Section 5 of Florida Constitution; Reviewed Florida Attorney General Opinion No. 2008-10 and Division of Elections Opinion No. 74-44; Drafted email to Vice-Mayor Omar Arroyo;	0.43	200.00	86.00
Time log	12/6/2023, General, Drafted document(s): Drafted revisions to Memorandum on Feltrim Place project and Parking Garage; Drafted email to City Commissioners and City staff;	0.38	200.00	76.00
Time log	12/6/2023, General, Drafted document(s): Began drafting Memorandum concerning Project by Project Analysis;	0.92	200.00	184.00
Time log	12/6/2023, General, Reviewed document(s): Reviewed email from Benedict Mohit re: Notice of Hearing; Reviewed email from Court Administrator and Notice of Hearing;	0.07	200.00	14.00
Time log	12/6/2023, General, Telecom: Telecom to Vice-Mayor Omar Arroyo;	0.77	200.00	154.00

Item	Description	Qty	Unit cost	Price
Time log	12/6/2023, General, Telecom: Telecom to James Keene re: follow-up on roadway improvements to Grace Avenue, Robinson Drive, and Roe Road;	0.28	200.00	56.00
Time log	12/7/2023, General, City Commission meeting: Participated in City Commission meeting at City Hall;	2.00	200.00	400.00
Time log	12/7/2023, General, Correspondence: Drafted email to City Commissioners re: City Code regulations related to mobile food vendors;	0.17	200.00	34.00
Time log	12/7/2023, General, Correspondence: Reviewed email concerning Code Enforcement case related to 802 Langston Avenue;	0.08	200.00	16.00
Time log	12/7/2023, General, Correspondence: Reviewed email from Ted Adkins and six maps created by Ted Adkins re: Grace Avenue, Robinson Drive and Roe Road;	0.17	200.00	34.00
Time log	12/7/2023, General, Correspondence: Reviewed email from Michelle Escribano re: Hollingshead Land, LLC;	0.00	200.00	0.00
Time log	12/7/2023, General, Drafted document(s): Drafted provisions for Memorandum on project by project analysis;	1.42	200.00	284.00
Time log	12/7/2023, General, Reviewed document(s): Reviewed Agenda in preparation for City Commission meeting;	0.25	200.00	50.00
Time log	12/7/2023, General, Telecom: Telecom to Commissioner Anne Huffman;	0.15	200.00	30.00
Time log	12/7/2023, General, Telecom: Telecom to Commissioner Morris West;	0.15	200.00	30.00
Time log	12/7/2023, General, Telecom: Telecom to Commissioner Vernel Smith;	0.15	200.00	30.00
Time log	12/8/2023, General, Correspondence: Reviewed email from Pete Chichetto at DR Horton re: Masee Road improvements; Telecom to April Brown; Telecoms to/from Attorney Shelton Rice;	0.23	200.00	46.00
Time log	12/8/2023, General, Drafted document(s): Drafted additional provisions for the Memorandum related to Project by Project analysis of Grace Avenue, Robinson Drive and Roe Road; Drafted email to Loyd Stewart and James Keene re: Infrastructure Agreement for Roe Road;	2.33	200.00	466.00
Time log	12/8/2023, General, Telecom: Telecom to Attorney Mark Lawson re: follow-up concerning Phase II Environmental Audit;	0.17	200.00	34.00
Time log	12/11/2023, General, Correspondence: Reviewed email from Attorney Patrice Scott re: Motion for Stay;	0.03	200.00	6.00
Time log	12/11/2023, General, Correspondence: Reviewed email from Steve Shifley re: response to Attorney Patrice Scott and Motion for Stay; Drafted reply email to James Elensky and Loyd Stewart;	0.17	200.00	34.00
Time log	12/11/2023, General, Correspondence: Reviewed email from Attorney Patrice Scott re: Joint Stipulation to Stay the Proceedings; Drafted email to Steve Shifley;	0.13	200.00	26.00
Time log	12/11/2023, General, Drafted document(s): Drafting provisions of Project by Project Analysis; Telecom to Ted Adkins re: coordination for maps and minor revisions; Also discussed impact fees paid and roadway segments actually paved;	1.05	200.00	210.00
Time log	12/11/2023, General, Drafted document(s): Drafted additional provisions to Memorandum for project by project analysis;	0.73	200.00	146.00
Time log	12/11/2023, General, Reviewed document(s): Reviewed email from Ted Adkins and seven maps concerning Grace Avenue, Robinson Drive, and Roe Road;	0.22	200.00	44.00
Time log	12/11/2023, General, Reviewed document(s): Two (2) telecoms from/to James Elensky re: review of draft Resolution related to Chapter 723, Florida Statutes; Reviewed draft Resolution; Reviewed Section 723.038, Florida Statutes (Dispute settlement; mediation); Drafted email to James Elensky;	0.67	200.00	134.00
Time log	12/11/2023, General, Telecom: Telecom to James Elensky re: employee issue, Roadway Improvements analysis, Feltrim Place and Parking Garage, Police Department follow-up; Code Enforcement case, and City Commission meeting recap;	0.82	200.00	164.00

Item	Description	Qty	Unit cost	Price
Time log	12/11/2023, General, Telecom: Two (2) telecoms to Steve Shifley re: Motion to Stay and three Code Enforcement cases; Telecom to Attorney Patrice Scott re: Motion to Stay and background on three Code Enforcement cases; Reviewed email from Patrice Scott; Drafted email to Steve Shifley;	0.45	200.00	90.00
Time log	12/11/2023, General, Telecom: Telecom from Loyd Stewart re: Code Enforcement case and Motion for Stay; Also discussed Roadway Improvements project by project;	0.22	200.00	44.00
Time log	12/11/2023, General, Telecom: Telecom from Attorney Michael Sznajstajler re: Phase II Environmental Audit and on location analysis;	0.07	200.00	14.00
Time log	12/11/2023, General, Telecom: Telecom to Mayor Roy Tyler;	0.77	200.00	154.00
Time log	12/11/2023, General, Telecom: Telecom to April Brown re: mobile food trucks;	0.10	200.00	20.00
Time log	12/12/2023, General, Correspondence: Reviewed email from Mitty Barnard re: Notice of Termination to Florida Green Finance Authority; Drafted reply email;	0.17	200.00	34.00
Time log	12/12/2023, General, Correspondence: Reviewed email from Mitty Barnard re: Florida Green Finance Authority;	0.05	200.00	10.00
Time log	12/12/2023, General, Correspondence: Reviewed email from Ted Adkins re: Construction Responsibility Map and Impact Fee Collected/Credited; Drafted email to Loyd Stewart, James Keene, and Richard Greenwood;	0.17	200.00	34.00
Time log	12/12/2023, General, Correspondence: Reviewed emails from Steve Shifley and Attorney Patrice Scott re: Motion to Stay; Drafted email to Patrice Scott; Reviewed email from Patrice Scott;	0.12	200.00	24.00
Time log	12/12/2023, General, Correspondence: Telecom from Attorney Mark Lawson re: Phase II Environmental Audit and coordination with Defense Counsel for permission to enter property; Drafted email to Mark Lawson;	0.30	200.00	60.00
Time log	12/12/2023, General, Correspondence: Reviewed email from James Elensky re: Cigna Transition;	0.03	200.00	6.00
Time log	12/12/2023, General, Drafted document(s): Drafting additional provisions to the Summary for Construction Responsibility Map;	1.08	200.00	216.00
Time log	12/12/2023, General, Telecom: Telecom to Ted Adkins re: Construction Responsibility Map, improvements to Grace Avenue, and Transportation Impact Fees collected/credited;	0.28	200.00	56.00
Time log	12/12/2023, General, Telecom: Telecom from James Keene re: background on draft Resolution concerning revisions to Chapter 723, Florida Statutes;	0.80	200.00	160.00
Time log	12/12/2023, General, Telecom: Telecom to James Elensky;	0.85	200.00	170.00
Time log	12/13/2023, General, Drafted document(s): Reviewed three (3) emails from Attorney Patrice Scott and Steve Shifley re: Joint Stipulation; Drafted revisions to Joint Stipulation; Two (2) telecoms to Steve Shifley re: Joint Stipulation;	1.60	200.00	320.00
Time log	12/13/2023, General, Drafted document(s): Reviewed email from Loyd Stewart re: Roadway Improvements and ROW acquisition; Telecom to Loyd Stewart; Reviewed email from Ted Adkins re: revised maps; Drafted revisions to Summary of Construction Responsibilities; Drafted email to City staff re: Summary and maps;	0.67	200.00	134.00
Time log	12/13/2023, General, Telecom: Telecom from Erica Sanchez re: draft Ordinance; Reviewed email from Erica Sanchez and Ordinance for changes to Section 2-7 of the City Code of Ordinances; Drafted reply email to Erica Sanchez;	0.18	200.00	36.00
Time log	12/14/2023, General, Correspondence: Reviewed email from Omar DeJesus re: Feltrim Place meetings;	0.05	200.00	10.00
Time log	12/14/2023, General, Correspondence: Reviewed email from James Elensky re: Sheriff's Department investigation;	0.07	200.00	14.00
Time log	12/14/2023, General, Drafted document(s): Reviewed three emails from Lisa Woodward re: White Clay Community Development District; Reviewed revised Peition to Establish White Clay Community Development District, Notice of Hearing, and revised Ordinance; Drafted reply email to Lisa Woodward; Drafted revisions to Agenda Item; Reviewed email from Attorney Jennifer Kilinski;	0.67	200.00	134.00

Item	Description	Qty	Unit cost	Price
Time log	12/14/2023, General, Reviewed document(s): Reviewed Agenda Item for Ordinance on Travel Policy; Reviewed Agenda Item for Agreement to Piggyback a Contract Services Bid for Building Inspector and Plans Examiner; Reviewed Agenda Item re: vehicle purchases for Community Development Department; Telecom to Margie Wells re: coordination for upcoming Agenda Items;	1.73	200.00	346.00
Time log	12/14/2023, General, Reviewed document(s): Reviewed email from Ted Adkins and revised Summary for Construction Responsibility Map;	0.10	200.00	20.00
Time log	12/14/2023, General, Telecom: Telecom from Omar DeJesus re: Section 2-7 (Travel policy) and Ordinance;	0.30	200.00	60.00
Time log	12/14/2023, General, Telecom: Telecom to James Keene re: upcoming Agenda Items;	0.17	200.00	34.00
Time log	12/15/2023, General, Correspondence: Reviewed email from Amy Hembree re: Agenda Item for White Clay Community Development District; Drafted reply email to Amy Hembree; Telecoms to/from Loyd Stewart; Telecom to Amy Hembree;	0.22	200.00	44.00
Time log	12/15/2023, General, Correspondence: Reviewed email from Margie Wells re: White Clay Community Development District; Drafted email to Margie Wells and April Brown re: Agenda Item;	0.10	200.00	20.00
Time log	12/15/2023, General, Drafted document(s): Reviewed email from Steven Shealey (engineer for Haines City Water Control District) concerning two Drainage Ditch Maintenance Easement Agreements; Drafted Agenda Items for two Easement Agreements;	1.17	200.00	234.00
Time log	12/15/2023, General, Telecom: Telecom to Commissioner Anne Huffman re:	0.33	200.00	66.00
Time log	12/15/2023, General, Telecom: Telecoms to/from Steve Shealey re: Easements for Haines City Water Control District;	0.10	200.00	20.00
Time log	12/17/2023, General, Drafted document(s): Drafted two (2) Resolutions related to approval of Drainage Ditch Maintenance Easements; Drafted two (2) emails to City staff re: Agenda Items; Drafted revisions to Agenda Items;	1.50	200.00	300.00
Time log	12/17/2023, General, Telecom: Telecom from James Elensky re: upcoming Agenda Items and Sole Source for IT services;	0.75	200.00	150.00
Time log	12/18/2023, General, Correspondence: Reviewed emails from Erica Sanchez and Marie Carvajal re: FDOT Maintenance Agreements;	0.07	200.00	14.00
Time log	12/18/2023, General, Correspondence: Reviewed email from Margie Wells re: Drainage Ditch Maintenance Easements;	0.02	200.00	4.00
Time log	12/18/2023, General, Correspondence: Reviewed Florida Attorney General Opinion No. 84-62 (Sole source specifications on repair of buildings); Reviewed Florida Attorney General Opinion No. 2009-49 (CCNA, sole source contracts); Reviewed Section 287.057 (Procurement of commodities or contractual services); Drafted email to James Elensky re: initial points to consider for Sole Source Purchasing option; Drafted email to Sharon Lauther and Erica Sanchez re: Purchasing Policy;	0.82	200.00	164.00
Time log	12/18/2023, General, Drafted document(s): Telecom from April Brown re: draft Ordinance related to Food Trucks; Reviewed email from April Brown and draft Ordinance; Reviewed Sections 15-61 through 15-65 concerning Food Trucks; Drafted revisions to Ordinance; Three (3) telecoms to April Brown re: revisions to draft Ordinance; Drafted email to April Brown;	3.60	200.00	720.00
Time log	12/18/2023, General, Reviewed document(s): Reviewed Agenda Item for Ordinance Establishing White Clay Community Development District; Reviewed email from Jennifer Killinski re: coordination for hearing/notice and drafted reply email to Jennifer Killinski;	0.30	200.00	60.00
Time log	12/19/2023, General, Correspondence: Reviewed email from Loyd Stewart and roadway improvement summaries and maps (17 documents); Drafted reply email to Loyd Stewart;	0.42	200.00	84.00
Time log	12/19/2023, General, Correspondence: Reviewed email from Chief Greg Goreck and article on Marsy's Law; Drafted reply email to Chief Goreck;	0.30	200.00	60.00

Item	Description	Qty	Unit cost	Price
Time log	12/19/2023, General, Drafted document(s): Reviewed email from Steve Shealey re: two additional Drainage Ditch Maintenance Easements; Telecom from Steve Shealey re: new Easements; Drafted two (2) Agenda Items and two (2) Resolutions; Reviewed Polk County Property Appraiser records; Drafted email to Steve Shealey re: revision to letter to correct Parcel ID No.;	2.25	200.00	450.00
Time log	12/19/2023, General, Reviewed document(s): Reviewed Agenda Item for Annexation of RWS Ranch; Telecom from Margie Wells;	0.17	200.00	34.00
Time log	12/19/2023, General, Reviewed document(s): Reviewed Agenda Item for Ordinance related to food trucks;	0.20	200.00	40.00
Time log	12/19/2023, General, Telecom: Telecom from Margie Wells re: clarification about Notice for White Clay Community Development District;	0.05	200.00	10.00
Time log	12/19/2023, General, Telecom: Telecom to Commissioner Vernel Smith re: Form 6 and Feltrim Place/Parking Garage;	0.32	200.00	64.00
Time log	12/19/2023, General, Telecom: Telecom from Loyd Stewart re: Roadway Responsibility Map and discussions with two developers;	0.17	200.00	34.00
Time log	12/20/2023, General, Drafted document(s): Reviewed Section 8(E) of the City's Purchasing Policy; Drafted email to James Elensky re: Justification Letter;	0.92	200.00	184.00
Time log	12/20/2023, General, Telecom: Telecom to James Elensky re: upcoming Agenda Items;	0.40	200.00	80.00
Time log	12/20/2023, General, Telecom: Telecom from James Elensky re: upcoming Agenda Items; Discussed Food Truck Ordinance;	0.58	200.00	116.00
Time log	12/21/2023, General, Correspondence: Reviewed email from James Elensky re: Sole Source justification letter;	0.00	200.00	0.00
Time log	12/21/2023, General, Correspondence: Telecom to Sharon Lauther re: White Clay Community Development District and hearing date; Telecom to Amy Hembree re: Second Reading date; Drafted email to Jennifer Killinski, Lisa Woodward, and Amy Hembree re: Second Reading date;	0.43	200.00	86.00
Time log	12/21/2023, General, Reviewed document(s): Reviewed Agenda Item for Structure Redevelopment Grant Request; Telecom from Sharon Lauther;	0.15	200.00	30.00
Time log	12/21/2023, General, Reviewed document(s): Reviewed email from Rick Silloan and LDR Administrative Official Determination; Reviewed Section 15-64 (Class I Mobile kitchen) and Section 15-65 (Class II - Canteen trucks);	0.37	200.00	74.00
Time log	12/21/2023, General, Telecom: Telecom to Mayor Roy Tyler re: Form 6 and CRA;	0.43	200.00	86.00
Time log	12/21/2023, General, Telecom: Telecom to Commissioner Morris West re: Form 6 and Parking Garage;	0.20	200.00	40.00
Time log	12/21/2023, General, Telecom: Telecom to James Elensky re: Form 6 Memorandum, initial data concerning Phase II Environmental Audit, CRA extension and upcoming Agenda Items;	0.73	200.00	146.00
Time log	12/22/2023, General, Telecom: Telecom from James Elensky re: Phase II Environmental Audit and upcoming Agenda Items;	0.40	200.00	80.00
Time log	12/22/2023, General, Telecom: Two telecons from/to James Keene re: upcoming Agenda Items; Also discussed Roadway Responsibility Maps and Summary;	1.33	200.00	266.00
Time log	12/25/2023, General, Telecom: Telecom from James Elensky re: White Clay Community Development District and status of eminent domain litigation;	0.77	200.00	154.00
Time log	12/26/2023, General, Correspondence: Reviewed email from James Elensky re: Form 6 and drafted reply email;	0.03	200.00	6.00
Time log	12/26/2023, General, Correspondence: Reviewed email from James Elensky and article on impact of Form 6;	0.12	200.00	24.00
Time log	12/26/2023, General, Correspondence: Reviewed email from Amy Hembree re: Crosswinds West Community Development District; Drafted email to Sharon Lauther; Drafted email to Amy Hembree; Checked Agenda for January 4, 2024 City Commission meeting;	0.20	200.00	40.00
Time log	12/26/2023, General, Reviewed document(s): Reviewed Agenda for January 4, 2024 City Commission meeting;	0.33	200.00	66.00

Item	Description	Qty	Unit cost	Price
Time log	12/26/2023, General, Reviewed document(s): Reviewed Section 163.367 (Public officials, commissioners, and employees subject to code of ethics (CRA)), Florida Statutes; Reviewed Section 112.313(7) (Conflicting Employment or Contractual Relationship), Florida Statutes; Reviewed Florida Attorney General Opinion No. 74-19 (Dual officeholding and conflict of interest); Began drafting email to James Elensky re: prospective conflict of interest;	0.58	200.00	116.00
Time log	12/26/2023, General, Reviewed document(s): Reviewed recent Florida Commission on Ethics cases and Opinions; Reviewed Section 112.51 (Municipal officers; suspension; removal from office), Florida Statutes;	0.75	200.00	150.00
Time log	12/27/2023, General, Correspondence: Reviewed email from Michelle Escribano re: 1907 Bartley Street and Tyrell Enterprises, LLC; Telecom to Michelle Escribano re: background information; Drafted reply email to Michelle Escribano;	0.47	200.00	94.00
Time log	12/27/2023, General, Correspondence: Reviewed email from Erica Sanchez re: Amended Agenda; Drafted email to Amy Hembree re: Crosswinds West Community Development District;	0.12	200.00	24.00
Time log	12/27/2023, General, Correspondence: Reviewed email from Harris Tyrell re: 1907 Bartley Street; Reviewed follow-up email from Michelle Escribano re: resolution of Code Enforcement Lien;	0.10	200.00	20.00
Time log	12/27/2023, General, Correspondence: Reviewed email from Omar DeJesus re: application of Section 553.80, Florida Statutes; Reviewed 2010 Informal Attorney General Opinion; Reviewed Fastcase concerning appellate caselaw on Section 553.80; Reviewed Florida Administrative Code; Drafted email to Omar DeJesus re: application of Section 553.80;	1.25	200.00	250.00
Time log	12/27/2023, General, Correspondence: Reviewed emails from Attorney Kemp Brinson re: proposed revision to form order; Drafted reply email to Kemp Brinson;	0.10	200.00	20.00
Time log	12/27/2023, General, Reviewed document(s): Reviewed Florida League of Cities Legislative Agenda and new laws taking effect in January 2024; Telecom to Mayor Roy Tyler;	1.60	200.00	320.00
Time log	12/27/2023, General, Reviewed document(s): Reviewed 2024 Bills Summaries for Florida Legislature; Drafted email to Mayor Roy Tyler;	0.63	200.00	126.00
Time log	12/27/2023, General, Telecom: Telecom to Erica Sanchez re: Crosswinds West Community Development District and Amended Agenda; Telecom to Amy Hembree re: Amended Agenda; Drafted email to Amy Hembree;	0.22	200.00	44.00
Time log	12/27/2023, General, Telecom: Telecom from Attorney Len Johnson re: roadway infrastructure for Robinson Drive and revisions to Development Agreement;	0.27	200.00	54.00
Time log	12/28/2023, General, Correspondence: Reviewed email from Erica Sanchez re: new Form 6; Telecom to Erica Sanchez; Drafted email to City Commissioners re: clarification about Form 6;	0.20	200.00	40.00
Time log	12/28/2023, General, Correspondence: Prepared draft email concerning Feltrim Place/Parking Garage and Roe Road infrastructure improvements;	0.40	200.00	80.00
Time log	12/28/2023, General, Reviewed document(s): Reviewed email from Jessica Gow and Carroll & Company Agreement concerning Voluntary Cleanup Tax Credit Application; Drafted reply email to Omar DeJesus re: Agreement; Drafted email to Jessica Gow;	0.33	200.00	66.00
Time log	12/28/2023, General, Telecom: Telecoms from/to Amy Hembree re: coordination for hearing on Crosswinds West Community Development District and White Clay Community Development District;	0.22	200.00	44.00
Time log	12/28/2023, General, Telecom: Reviewed email from Omar DeJesus re: application of Section 553.80, Florida Statutes; Telecoms from/to Omar DeJesus re: coordination and prospective Resolution;	0.40	200.00	80.00

Item	Description	Qty	Unit cost	Price
Time log	12/28/2023, General, Telecom: Telecom from James Keene re: Bice Grove Road and impact fee reimbursement, Grace Avenue Right of Way acquisition, Food Truck Ordinance, and Masee Road Right of Way acquisition;	0.82	200.00	164.00
Time log	12/28/2023, General, Telecom: Telecom to James Elensky re: Food Truck Ordinance and workshop; Also discussed draft email;	0.40	200.00	80.00
Time log	12/29/2023, General, Telecom: Telecom from Harris Tyrell re: Code Enforcement case;	0.15	200.00	30.00
			Total:	12766.00

Here goes text below the list of items.